



ST JOHN'S
SCHOOL
LEATHERHEAD

CAREERS NETWORK



What is the St John's Careers Network?

The St John's Careers Network provides an opportunity for OJs, Friends of the School, parents and current pupils to give and receive advice on careers and the world of work. It will offer help to recent leavers and young OJs with their career choices, as well as providing networking opportunities for those established in work, and advice for those looking to change career.

The St John's Careers Network is open to all members of the St John's community, whether a current pupil, parent, OJ or Friend of the School.

Making Connections... Creating Success!

How Does It Work?

Become a Careers Network Volunteer

- The St John's community is a wonderful resource for professional contacts. Many of our OJs, Friends and current parents hold high-profile positions and lead successful careers in a diverse range of business areas.
- We will periodically ask members of the St John's community to sign up to the Careers Network and volunteer their advice and expertise to others.



Sixth Form

- Sixth Formers at St John's will be given the opportunity to be put in contact with members of the St John's Careers Network to help them make choices regarding universities, courses to study and careers to follow.

University

- Whilst at University, OJs will have the opportunity to contact members of the St John's Careers Network for advice in their chosen or intended career path. Help received could range from telephone advice and face to face meetings, to work shadowing or work experience.



At Work

➤ The St John's Careers Network is open and available to any member of the St John's community looking for careers information, advice or networking opportunities.

How do I get involved?

The School's Development Office will run the St John's Careers Network and oversee initial contact between its members.

"I would like to join the St John's Careers Network and offer advice to other members of the St John's Community."

If you are able to help and would like to join the St John's Careers Network, the Development Office would be delighted to hear from you. Please complete the attached form and return it to the Development Office at St John's.

As we receive requests for careers advice we will match them to your areas of expertise. Initial contact will always be made by the School's Development Office and we will not give out your contact details directly without permission. You can choose the maximum number of contacts you wish to receive each year and your preferred method of contact (email, phone, post etc).



“I would like to be put in touch with someone who can give me careers help and advice.”

Please fill in the attached form giving details of your chosen career and any further information we can use to best match you to one of our careers volunteers. The more information you can give us about your career needs and plans the better match we can make for you.

Once we have received your request someone from the Development Office will be in touch to advise how the St John's Careers Network can help you.

“I would like to use the St John's Careers Network to network within my profession”

Please fill in the attached form giving us as much information as possible on how we can help you. The Development Office will then be in touch directly to respond to your request.

St John's Development Office
St John's School
Epsom Road
Leatherhead
Surrey KT22 8SP

Tel: 01372 385450
Email: development@stjohns.surrey.sch.uk



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Join the St John's Careers Network

The St John's Careers Network will offer pupils and recent leavers help and advice making career choices, as well as providing networking opportunities for those established in work, and advice for those looking to change career. If you would like to become involved with the St John's Careers Network by giving or receiving careers advice, please complete the form below.

Personal Details		
Name:		
Connection with the School:		
Address:		
Telephone:		Mobile:
Email address:		

<input type="checkbox"/> I would like to become a Careers Network Volunteer	
Business/Profession/Industry:	
Position/Job Title:	
Company name & Address:	
Any further information to help with matching:	

How you would like to be contacted by others	
Please tick any that apply	
<input type="checkbox"/> Email	<input type="checkbox"/> Telephone <input type="checkbox"/> Post
Max number of contacts annually	
<input type="checkbox"/> 1	<input type="checkbox"/> 2-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-15

Continued overleaf

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Help you may be able to provide

Please tick all that apply – N.B. this is for guidance only and does not place you under any obligation

- Advice/information by email, telephone or post
- Face to face meeting
- Work experience/holiday work paid/unpaid *(please delete as appropriate)*
- Other *(please specify)* _____

I would like to receive careers help and advice

Please give details of your chosen career and any further information we can use to match you. The more information you can give us, the better match we can make.

I would like to use the St John's Careers Network to network professionally.

Please give details

Please complete this form and return it to: St John's Careers Network, The Development Office, St John's School, Epsom Road, Leatherhead, Surrey KT22 8SP.

St John's School holds all information in accordance with the Data Protection Act 1998. Your personal information will not be sold or passed to any bodies not associated with the School, with the exception of contractors or agents employed by the School to provide services such as mailing and printing. The School may use your information to contact you in the future about other services, such as events and initiatives of interest to the St John's community.